



Univerzita Palackého  
v Olomouci

**INTERNAL STANDARD OF  
ACCOMMODATION AND DINING SERVICES**

SKM-B-24/01

**Pricelist of additional services  
and fees at Dormitories of  
Palacký University Olomouc**

|   |   |
|---|---|
| Contents:                                     | This internal standard sets the amount of money for additional services and fees for UP students and other people during the accommodation process or the accommodation itself at UP dormitories. |
| Responsibility:                               | Head of Accommodation and Dining Services   |
| Date the internal standard comes into force:  | October 15, 2024  |
| Date the internal standard comes into effect: | October 22, 2024  |

## Pricelist of additional services and fees at Dormitories of Palacký University Olomouc

### Article 1 Introductory provisions

In accordance to the mandate as per Article 1, Paragraph 11 of the UP internal standard *Student Accommodation Rules of Palacký University Olomouc* (hereinafter referred as "UP"), I **issue** the present internal standard of UP Accommodation and Dining Services (hereinafter referred as "SKM UP") which sets the amount of money for additional services and fees paid by the accommodated (guests) of UP dormitories.

### Article 2 Fee collection

The conditions for collecting fees for student accommodation and other services are stated in the UP internal standard R-B-18/07-ÚZ03 *Student Accommodation Rules of Palacký University Olomouc* and the *Accommodation Contract*. The payment options are published on the website of SKM UP.

### Article 3 Pricelist of additional services and fees

| Service/fee                             | Specification   | Due date/period of time   | Amount of money                              |
|---|---|---|--|
| <b>Accommodation security (deposit)</b> | to cover potential damages and debts for UP employees and for long-term guests  | on the day of the real start of the accommodation (at the latest) | 1 monthly rent                               |
|   | to cover potential damages and debts for students of all forms of study, for students of other universities and secondary schools, for students of educational programmes within the EU, CEEPUS, all UP long-term exchange programmes and study stays of foreign students | within 14 days of making a preliminary booking                    | thirty times the accommodation fee for a day |
| <b>Using SKM appliance</b>              | using washing machine in the laundry room of Chválkovice dormitory  | 3 hours   | CZK 80                                       |
|   | using drying machine in the laundry room of Chválkovice dormitory   | 3 hours   | CZK 80                                       |
| <b>Using personal TV</b>                | using personal TV in a room at a dormitory  | monthly   | CZK 60                                       |
| <b>Attending gym</b>                    | gym at Chválkovice dormitory  | 1 semester  | CZK 200                                      |
|   | gym at Neředín and Generál Svoboda dormitory  | 1 semester  | CZK 600                                      |
| <b>Moving at one's own request</b>      | first moving  | academic year   | CZK 60                                       |
|   | second moving   |   | CZK 200                                      |
|   | third moving  |   | CZK 500                                      |
| <b>Handling fee</b>                     | payment of accommodation fee in cash (except for the day of the real start of the accommodation)  | one-time payment  | CZK 50                                       |

|                                       |  |                  |                |
|---------------------------------------|--|------------------|----------------|
| <b>Unlocking the door of the room</b> | emergency unlocking of the room (with our key) on student's demand   | one-time payment | CZK 100        |
| <b>Fines</b>                          | bringing or/and using of prohibited electrical appliance   | one-time payment | CZK 500        |
|                                       | violation of indoor smoking ban  | one-time payment | CZK 500        |
|                                       | unreported visit   | one-time payment | CZK 500        |
|                                       | violation of UP Dormitory House Rules, Accommodation Contract or other related internal standards                          | one-time payment | CZK 1000       |
|                                       | room cleaning – not handing it over in a state in which it was taken over  | one-time payment | CZK 500        |
|                                       | room cleaning - non-observance of cleanliness and order  | one-time payment | CZK 500        |
|                                       | room cleaning to an extraordinary extent   | one-time payment | CZK 1000       |
|                                       | violation of UP Dormitory Study room rules, Gym rules, Music room rules, Common room and sport room rules, Bike room rules | one-time payment | CZK 500        |
|                                       | late payment of the accommodation fee after the due date (debt higher than CZK 800) - students                             | one-time payment | CZK 300        |
|                                       | late payment of the rent after the due date (fee for delay) – employees and guests   | one-time payment | CZK 500        |
|                                       | not handing back loaned items within the specified timeframe (see below)   | one-time payment | CZK 100        |
| <b>Loans</b>                          | extension cord in a room lent from SKM   | academic year    | free of charge |
|                                       | an iron or a vacuum cleaner lent from SKM  | 1 hour           | free of charge |
|                                       | sports equipment lent from SKM (table tennis rackets, volleyball net, a football and a volleyball)                         | 4 hours          | free of charge |

**Article 4**  
**Common and final provisions**

The present internal standard voids the internal standard of Accommodation and Dining Services SKM-B-23/01, Pricelist of additional services and fees at Dormitories of Palacký University Olomouc.

The present internal standard comes into force on the day of its issue and into effect on the seventh day after the day on which it comes into force.

In Olomouc, on October 15, 2024

Ing. Bc. Libor Kolář, m. p.  
Head of Accommodation and Dining Services UP