



Univerzita Palackého
v Olomouci

INTERNAL STANDARD OF
PALACKÝ UNIVERSITY OLOMOUC

SKM-B-18/02

Pricelist of additional services and fees at Dormitories of Palacký University Olomouc

| | |
|---|---|
| Contents: | This internal standard sets the amount of money for additional services and fees for UP students and other people during the accommodation process or the accommodation itself at UP dormitories. |
| Responsibility: | Head of Accommodation and Dining Services |
| Date the internal standard comes into force: | September 24, 2018 |
| Date the internal standard comes into effect: | October 1, 2018 |

Pricelist of additional services and fees at Dormitories of Palacký University Olomouc

Article 1 Introductory provisions

In accordance to the mandate as per Article 1, Paragraph 10 of the UP internal standard *Student Accommodation Rules of Palacký University Olomouc*, I **issue** the present internal standard of UP Accommodation and Dining Services (hereinafter referred as "SKM UP") which sets the amount of money for additional services and fees paid by the accommodated (guests) of UP dormitories.

Article 2 Fee collection

Collection of fees for students' accommodation and services linked to it are set by the conditions stated in the internal standard UP R-B-18/07 *Student Accommodation Rules of Palacký University Olomouc* and the *Accommodation Contract*. It is possible to sign the Accommodation Contract on workdays only and after the security (deposit) is paid. It is possible to pay the security (deposit) and fees at reception desks of dormitories in cash, by a payment card, by a direct debit payment or by a money transfer via bank account. The direct debit payments are requested by SKM UP from 10th to 15th day of the month in question. At the following reception desks of dormitories, it is possible to pay the accommodation fees: dormitories Šmeralova, B. Václavek, J. L. Fischer, Generál Svoboda and Neředín II. Bank account details for a cashless payment of the security (deposit) and accommodation fee are available at SKM UP website.

Article 3 Pricelist of additional services and fees

| Service/fee | Specification | Due date/period of time | Amount of money |
|---|---|---|--|
| Accommodation security (deposit) | to cover potential damages and debts for UP employees and for long-term guests in general | on the day of the real start of the accommodation (at the latest) | 1 monthly rent |
| | to cover potential damages and debts for students of all forms of study, for students of other universities and secondary schools, for students of educational programmes within the EU, CEEPUS, all UP long-term exchange programmes and study stays of foreign students | upon the signing of the contract at the latest | thirty times the accommodation fee for a day |
| Using SKM appliance | using washing machine/drying machine in the dormitory laundry room | 3 hours | CZK 40 |
| | using a fridge in a room/in a suite at a dormitory | academic year | CZK 80 |
| | using an electric lamp in a room at a dormitory | academic year | CZK 40 |

| | | | |
|---|--|----------------------|------------------------------|
| Using personal TV | using personal TV in a room at a dormitory | monthly | CZK 40 |
| Attending gym | gym at Chválkovice dormitory gym at Neředín and Generál Svoboda dormitory | one term one term | CZK 150 CZK 500 |
| Moving on demand | first moving second moving third moving | academic year | CZK 60 CZK 200 CZK 500 |
| Handling charge | payment of accommodation fee in cash (except for the day of the real start of the accommodation) | one-time payment | CZK 50 |
| Unlocking the door of the room | emergency unlocking of the room on student's demand | one-time payment | CZK 40 |
| Contractual fine | bringing or/and using of prohibited electrical appliance | one-time payment | CZK 500 |
| | violation of indoor smoking ban | one-time payment | CZK 500 |
| | unreported visit | one-time payment | CZK 500 |
| | violation of UP Dormitory House Rules – disturbing the night quiet hours | one-time payment | CZK 500 |
| | cleaning of the room – not handing it over in a state in which it was taken over | one-time payment | CZK 500 |
| | room cleaning to an extraordinary extent | one-time payment | CZK 1000 |
| | violation of UP Dormitory Study Rooms' Rules or Gym Rules | one-time payment | CZK 500 |
| | late payment of the accommodation fee (after the due date with a debt higher than CZK 800) | one-time payment | CZK 300 |
| late payment of the rent after the due date amounting to 1 per cent a day (late payment fine) | one-time payment | 1 per cent | |
| Loans | extension cord in a room lent from SKM | academic year | free of charge |
| | an iron or a vacuum cleaner lent from SKM | for the time needed | free of charge |
| | sports equipment lent from SKM (table tennis rackets, volleyball net, a football and a volleyball) | for the time needed | free of charge |

Article 4
Common and final provisions

The present internal standard comes into force on the day of its issue and into effect on the seventh day after the day on which it comes into force.

In Olomouc, September 24, 2018

Ing. Josef Suchánek
Head of Accommodation and Dining Services UP